

**Union Township Advisory Board
Monthly Business Meeting
January 16, 2007 7:00 P.M.
Union Elementary School**

Attendees: Dan Montgomery, Jim Sanford, Craig Phillips, Candace Ulmer

Call to Order and Pledge of Allegiance led by Board President Dan Montgomery.

Approval of Agenda - Dan Montgomery. Jim Sanford made a motion to approve the minutes of the last meeting, seconded by Craig Phillips, all in favor.

Candace Ulmer thanked Jackie Carr for her past service as Union Township trustee. Jackie presented the 2006 annual financial report for the board to review. Jackie reported that the state audit of the township financial records was complete and the results would be forthcoming in three to four weeks. Dan Montgomery made a motion to revisit the annual report after everyone had a chance to review it. Motion seconded by Craig Phillips, unanimous agreement.

Candace presented the Trustee's Report (see attached). One correction was made to the report on point five – Hamilton County Aviation Board is now Hamilton County Airport Authority and is not a part of Indianapolis Airport Authority.

New Business:

Adopt Mission Statement "Respect the past, Prepare for the Future". Motion to adopt by Jim Sanford, seconded by Craig Phillips, passed with all in favor.

Administrative Motions:

Motion made by Craig Phillips to schedule the balance of 2007 regular Advisory Board Meetings on the 3rd Thursday of each month. Motion seconded by Jim Sanford, unanimous approval.

Candace presented a letter from the Office of Special Counsel regarding violation of the Hatch Act from her candidacy for township trustee. The letter stated that there was no violation and recognized that Candace had officially resigned from the U.S. Postal Service prior to her candidacy. Jim Sanford made a motion to accept the letter into the records, seconded by Dan Montgomery, approved by all.

Craig Phillips made a motion to appoint John Ulmer as the Union Township webmaster. The website will be used to relay township information, minutes of the board meetings and meeting schedules. There will be no charges for webmaster services and the township web site is hosted by the Boone County Community Network, also at no charge to the township. The motion was seconded by Jim Sanford, approved by all.

Establish Standing Committees:

Fire and Public Safety – Jim Sanford made a motion to create a Fire and Public Safety Committee comprised of the Trustee, Candace Ulmer, and one Advisory Board Member; seconded by Dan Montgomery, unanimous approval.

Dan Montgomery made a motion that Craig Phillips be appointed as the Advisory Board Member to the Fire and Public Safety Committee; seconded by Jim Sanford, unanimous approval. Discussion followed that this board should have no more than five members and no less than three members.

Development and Planning – Dan Montgomery made a motion to create a Development and Planning committee comprised of the Trustee, Candace Ulmer, and one Advisory Board Member. Motion seconded by Craig Phillips, unanimous approval.

Dan Montgomery made a motion that Jim Sanford be appointed as the Advisory Board Member to the Development and Planning committee. Motion seconded by Craig Phillips, unanimous approval.

Cemeteries - Dan Montgomery made a motion to create a Cemetery Committee comprised of the Trustee, Candace Ulmer, and one Advisory Board Member. Motion seconded by Craig Phillips, unanimous approval. Craig Phillips made a motion that Dan Montgomery be appointed as the Advisory Board member to the Cemetery committee. Motion seconded by Jim Sanford, unanimous approval.

Craig Phillips made a motion to cap all committees at five members, seconded by Jim Sanford, unanimous approval.

Parks Board Appointments - Candace reported that the current members of the Parks Board are Rob Turner, Chris Maher, and Susie Chapman. She has not been able to contact all of them so this agenda item has been delayed.

Fire Station Construction Update - Candace reported that she still looking for all the records and information regarding the fire station. She and Eileen Sims, township attorney are meeting with Brett Dodd to review the plans. It currently appears that the project may be \$34,000 over budget with another \$30,000 needed for drainage issues. Candace would like the plans reviewed to see if there can still be some reduction in cost. Craig Phillips stated his concern about the whole project until the township can review necessary fire services.

Old Business:

Township Records - Candace reported that the remaining financial records had been received from Jackie Carr that evening along with the annual report.

Public Input Concerns:

Dan Montgomery questioned whether Candace and another board member should contact Rob Guest regarding the 2007 fire services contract to see where Union Township stands. Candace reported that Eileen Sims is reviewing the contract.

Dan Montgomery made a motion to hold the next Advisory Board meeting on February 15, 2007 at the Indianapolis Executive Airport. Motion seconded by Jim Sanford, unanimous approval. Meeting at the airport will give the board a chance to see the building that \$1.8 million built.

Dan Montgomery reported that there would be an Aircraft Accident Symposium in Indianapolis. He said that Jamie VanGorder had planned to attend, but had had no response from Worth Township.

Steve Schanke, a member of the audience, questioned holding a public meeting within a close proximity of an airport runway, and did the airport have handicapped parking and restrooms. Dan Montgomery stated that there was no problem with holding the meeting at the airport and the meeting facility and restrooms are handicap accessible.

Karla Sanford, a member of the audience, questioned if the board intended to use Robert's Rules of Order, and if the township paid the payroll taxes for the trustee and board members. The township does pay the employer portion of the Social Security and Medicare taxes for the board and trustee.

John Ulmer wanted to clarify that when the Parks Board was originally instituted, there was a staggered term for the members. There should still be 2 members still active. The staggered term is specified by the state of Indiana. The proposed park on County Road 200 South donated by a developer is not final. The platting must be completed and Union Township needs to accept the donation. The township could refuse the donation if the cost of maintaining the park, which includes liability insurance is too much.

Craig Phillips made a motion to adjourn the meeting, seconded by Jim Sanford, unanimous approval. Meeting adjourned at 7:53 P.M.

Respectfully submitted,

Beverly Tiefel